



Port Of San Diego Ship Repair Association QA Committee

X Meeting Minutes Date: 03/22/2010

Meeting Date: 03/10/2010

Time: 1300

OLD BUSINESS

1. Review of subcontractor audit schedule.
2. Discussed the 2010 audit activity.
3. Reviewed of Last meeting.

NEW BUSINESS

1. Database Manager (FBS) provided update on 2010 audit schedule.
2. Chairperson (PACSHIP) discussed late auditors and thanked those who completed their audits. Discussion followed.
3. Derry Pence (SRA CEO) -was not present- requested feedback from QA committee members on a new e-chit used for scheduling hot work. E-Chit is being used in Norfolk and an E-Drop Box version is in use here at BAE Systems. See open discussion.

OPEN DISCUSSION:

- a. Members welcomed Ms. Amanda Pepin, Account Manager from Micro Precision Calibration, Inc. We also welcome Mr. Daniel Moon, Director of West Coast Operations from Maintenance & Inspection Services, Inc. Both Amanda Pepin and Dan Moon announced that they are interested in inclusion to the Audit Schedule and QSL. Welcome aboard!
- b. Chairman (PACSHIP) introduced the recent SSRAC updates to Standard Items (FY-11) CH-1. This change affected only Standard Items 009-12 (Welding, Fabrication, and Inspection Requirements; accomplish), and 009-72 (Physical Security at Private Contractor's Facility; accomplish). The revised SI's, along with Standard Item Index, are available on the SSRAC website at <http://www.sermc.surfor.navy.mil/ssrac1/standard.htm>. Discussion followed.
- c. Chairman (PACSHIP) revisited last meeting's discussion on the 8-hour OSHA safety training and Susan Harwood OSHA safety-training grant awarded to PSDSRA. There are still doubts from members on whether BAE will accept the Susan Harwood OSHA safety training vs. the actual OSHA training.
- d. An 8-hour OSHA safety training is currently offered at UCSD for June 2010. However, this committee recommends that contractors should take advantage of the 600 seats availability of the free Susan Harwood OSHA safety training. If you are interested in signing up for this free workshop, or if you have any questions, please contact: Jaymes Green, Project Coordinator at 619-549-5439 or gtsjaymes@cox.net, or Tom Bright, Project Manager at 591-501-9616 or qtstom@aol.com. Discussion followed.
- e. Chairman (PACSHIP) also introduced discussion on the recent update to DOD STD 2003-5A (Section 5 Connectors) Electric Plant Installation Standard Methods for Surface Ships and Submarines. Since 1993, San Diego contractors have been using the approved SUPSHIP/ Port of San Diego Ship Repair Association, Standard Process Control Procedure #73. This regional PCP may not be adequate to demonstrate compliance to the revised standard. Discussion followed.



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- f. Leita Ford (L-3 Com/PacOrd) raised concern that the 2 day Cableway Training Class course offered IAW NAVSEA INSTRUCTION 9304.1D by Chuck McLaughlin may not be sufficient. The requirement calls for a 40-hour course.
- g. Edward Yankovich (NGN/AMSEC) announced that AMSEC had been contracted to provide the required 40-hour NAVSEA INSTRUCTION 9304.1D Shipboard Electrical cable and cableway inspection and reporting course to military personnel. Edward Yankovich (NGN/AMSEC) warns that there are different requirements for contractor training. Edward Yankovich suggests you read the requirements first but agreed to provide members interested with the contact information for a qualified trainer. See action items.
- h. Members present argued that the 40-hour requirements are directed to Prime contractors may not be a requirement for everyone working on ship's cableway systems. Manuel Robles (PACSHIP) added that more on this should be discussed at the JQMB level. Jerry Hall (BAE) and other members present agreed. Discussion followed.
- i. Chairman (PACSHIP) also addressed an earlier question from Leita Ford (L-3 Com/PacOrd) about the Standard Process Control Procedure #73. Calls were made to SWRMC personnel and no one had specific guidance on the existing PCP. Edward Yankovich (NGN/AMSEC) added that AMSEC had submitted its company procedure to SWRMC for review and signature much like the company weld and NDT procedure requirements. All members present agreed that in the meantime, the requirement is that you abide by the NSI 009-73, paragraph 3.7, providing a one-time submittal of your company's written procedure for multi-pin/coaxial and fiber optics work.
- j. On another topic, Chairman (PACSHIP) announced that new or recently qualified Subcontractor/Vendor assist auditors should contact him or an MSR Lead Auditor to assist during an actual SDSRA QA Committee Audit. Several members present volunteered for an invitation to an actual audit.
- k. Earlier in the week, Derry Pence (SRA CEO) provided Manuel Robles (PACSHIP) with information on a new e-chit used for scheduling hot work. The E-Chit flyer is being used in Norfolk and was distributed to member contractors for review. The information provided was limited. The following is feedback collected from members present on the E-Chit.

QA Member / Company	Comment
Bob Spann/ Maritime Solutions	It is beneficial (Not present-sent via voice mail).
Christina Sullivan/ FBS	Skeptical; Not enough information
Jerry Hall/ BAE	Beneficial for Hot Work call out only.
Jason Sanchez/ JCI	E-Chit Drop Box version is in use at BAE Systems.
Glenn Holz/ QED	-Will contractors be required to each have their own E-chit system including Company LOGO? -Will there be a requirement to print a copy and post or drop in prime contractors or ship's force mail box?
Edward Yankovich/ NGC-AMSEC	Skeptical; unsure on portability of use in multiple regions/ports.
Mark Jacobs/ South Coast Welding	How will changes to Hot work on deck be handled?



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Moshe Krafcchow/ Epsilon	Worried about opportunity for computer entry error from third party clerks
Joe Cruz/ Standard Calibration	This would be a beneficial tool for Fire Marshals.
Manuel Robles/ PACSHIP	Skeptical; Not enough information on cost and requirement for subcontractor use, Similarity to coatings quality assurance tool kit, CQATK?

- I. Members interested in Internal Auditor Training should provide the full names and company information via email to Edward Yankovich (NGC-AMSEC) edward.yankovich@ngc.com . For NAVSEA Basic Paint Inspector, NBPI contact Jerry Hall (BAE) jerry.hall@baesystems.com . Don't forget to coordinate this with the Chairperson (PACSHIP) for information purposes by email copy to the Chairman or Database Manager.

ACTION ITEMS

1. Manuel Robles (PACSHIP) to continue to provide feedback on relevant meetings and workshops.
2. Training Coordinator (NGN/AMSEC) to provide members with contact information for Shipboard Electrical cable and cableway inspection trainer/instructor. **(ASAP)**
3. Database Manager (FBS) to continue collection of complete audit checklists/data. **(Ongoing task)**

NEXT MEETING's AGENDA

1. Review audit schedule and action item status.
2. Review of Subcontractor Audit Procedure.

NEXT PSDSRA QA COMMITTEE MEETING

Wednesday, April 14, 2010 at 1:00 PM (1300 hrs); Pacific Ship Repair & Fabrication, Inc.

PSDSRA Chief Executive Officer:	Derry Pence (CEO)
PSDSRA Board Liaison:	Dave Carver (NASSCO)
Chairman:	Manuel Robles (PACSHIP)
Scribe/ Database Mgr:	Christina Sullivan (FBS)
Training Coordinator:	Edward Yankovich (NGN/AMSEC)

DISTRIBUTION

Cc: Christina Sullivan, PSDSRA QA Sub-Committee Database Manager



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ONGOING TRAINING

1. PROJECT TEAM Q.A. AND CABLEWAY INSPECTION TRAINING

Start 0830	End approx 1330	Bldg. 20	Classroom 7
DATES	CLASS	[Ship Suggested Dates]	
TBD	QA Class		

Training course approximately twice a month, depending on the demand. The purpose is to familiarize ships force personnel and other interested parties with Repair Availabilities Quality Assurance functions. Upon completion of this course, graduates will have a better understanding what takes place during an overhaul. The Course is FREE and consist of:

- | | | |
|------------------------------------|------------------------------|---------------------------------|
| A. SWRMC ORGANIZATION | INSTALLATION | IDENTIFICATION AND CONTROL |
| B. SAFETY | G. PAINTING AND PRESERVATION | K. WORK ITEMS/NAVSEA STD. ITEMS |
| C. QA TECHNIQUES | H. TEST AND INSPECTION PLANS | L. TECHNICAL AUTHORITY |
| D. TESTING OF SHIPS COMPONENTS | I. WORK DETERMINATION FLOW | |
| E. WELDING/NON DESTRUCTIVE TESTING | J. MATERIAL | |
| F. CABLEWAY | | |

Reservations MUST be made with the SWRMC Course Training Coordinator by phone or E-mail. This will insure that seats are available in your desired class. 5 Days long, 0830 to 1330

2. NAVSEA BASIC PAINT INSPECTOR TRAINING

IAW NAVSEA Standard Item 009-32, 5 day course, Examination on last day.

-Contact: Jerry Hall, 619-571-9890, jerry.hall@baesystems.com

3. NAVSEA CABLEWAY TRAINING CLASS

IAW NAVSEA INSTRUCTION 9304.1D, 2 days long, 0830 to 1330,

-Contact: Chuck McLaughlin, 556-5949, charles.mclaughlin@navy.mil

4. PCMS TILE INSTALLATION AND INSPECTOR TRAINING

-Contact Mike Estrada, PCMS instructor, 805-228-8032, cell: 805-368-7651.

5. WELDER WORKMANSHIP TRAINING

IAW NAVSEA STM 248

For individual contractors who must outsource this training requirement, the following schedules are available for planning purposes.

Sponsor: Inspec Testing, National City, 619-477-3670

POC: Unknown, Schedule is forthcoming

Sponsor: Decisive Testing, San Diego, 619-285-9006

POC: Mike May; Schedule is forthcoming.