



# Port Of San Diego Ship Repair Association QA Committee

X	Meeting Minutes Date: 08/02/2010
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Meeting Date: 07/14/2010
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Time: 1300

## OLD BUSINESS

1. Review of subcontractor audit schedule.
2. Discussed late and due audits.
3. New members welcomed, announced Paint Summit at BAE, Susan Harwood OSHA safety training, and NBPI Training.
4. Review of Last meeting minutes.

## NEW BUSINESS

1. NAVSEA Basic Paint Inspector (NBPI) training discussed. Jerry Hall (BAE) announced that the class was in session and results would follow.
2. Chairman (PACSHIP) reminded members that Derry Pence (CEO) is the waterfront rep for Ops meetings – If you have an issue that can not be resolved at a lower level contact Derry for resolution. Discussion followed.
3. Leita Ford (L-3/PACORD) is pressing forward and making great headway with the connectorization procedure. Leita is involved in the development of an updated waterfront standard procedure that (once approved) will replace the 1993 PSDSRA standardized Cable Connectorization PCP. Thank you Leita!
4. Chairman (PACSHIP) requested updated information for the QSL – Members should review to ensure data is current.
5. The PSDSRA Form 001 subcontractor audit form was revised /updated. Highlights were reviewed with committee members present. Members agreed to use PSDSRA Form 001, revision 6. Members agree that standardization of our audit process is improving the industry at large.
6. Chairman (PACSHIP) announced that the Susan Harwood OSHA safety training is free and available to members and non-members in the waterfront. Other members present stated that the workshop might be full. Get your names in as soon as possible to take advantage of this valuable training. Contact: Jaymes Green, Project Coordinator at 619-549-5439 or [qtsjaymes@cox.net](mailto:qtsjaymes@cox.net) , or Tom Bright, Project Manager at 591-501-9616 or [gtstom@aol.com](mailto:gtstom@aol.com) .
7. Jason Purtle, QA from Marine and Restaurant Fabricators provided an update on their QMS approvals and is interested in Lead Auditor Training.
8. Gerald Leavell (IMS) requested internal auditor training certificate. Chairman (PACSHIP) stated he will administer the Vendor-Subcontractor Training and written Exam. This will enable Gerald to conduct audits for the QA Committee. See action items.
9. The PSDSRA sponsored Chairman (PACSHIP) to attend this year's SSRAC, a NAVSEA Standard Item change event in Jacksonville, FL (7/26/10 – 7/30/10). The change proposals were many and will affect FY-12. A summary will be posted soon on the QA Committee website and issues discussed at our next meeting. <http://sdsraga.blogspot.com/>

## OPEN DISCUSSION:

- a. Chairman (PACSHIP) provided an update on JINII Planning Session. Budget reductions force an overall review of processes. The QA Committee was requested to focus on “G” Check Point reduction; primarily to justify reduction of the 4-hour notification mandate.



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Another area is to provide data that would aid in reducing oversight requirements. (e.g. subcontractor consistent performance). Discussion followed. **Note:** This item was discussed at the SSRAC by all RMC govt. representatives but did not include contractors.

- b. Alma Winston (NASSCO) notes that the NSI 009-32 added more (G) Check Points in FY-11 (e.g., mixing of non-skid). Also see 009-77 for cofferdam PCP changes.
- c. Felix Vega (CMSI) recommends reduction of common (I) (G) Check Points that are routinely waived to "I" verses "G" by local govt. representatives. Discussion followed.
- d. Duane Fitzpatrick (JCI) identified emphasis on ALUM 5XXX issues explored by the Safety and Environmental subcommittees.
- e. Manuel Robles (PACSHIP) reported that lagging which is painted needs to be controlled as possible "Hazardous-waste" under NSI 009-03. Duane Fitzpatrick (JCI) stated this issue is also discussed by the Safety and Environmental subcommittees.
- f. Jerry Hall (BAE) reiterates that the current SWRMC CO is focused on having more CAR's written. This is partially due to the results from their own audits that revealed lack of QA oversight. Discussion followed.

### **ACTION ITEMS**

1. Manuel Robles (PACSHIP) to provide certificate to Gerald Leavell. **(Done)**
2. Manuel Robles (PACSHIP) to provide SSRAC summary. **(ASAP)**
3. Members to review the company information on the QSL and ensure data are current. **(ASAP)**
4. Database Manager (FBS) to provide QSL and Audit checklist to members who requested. **(Done)**
5. Database Manager (FBS) to continue collection of complete audit checklists/data. **(Ongoing task)**

### **NEXT MEETING's AGENDA**

1. Review SSRAC proposed changes, audit schedule and action item status.
2. Crystal S DeFelice, SWRMC Code 240A presentation on New External Audit Forms/Process.

### **NEXT PSDSRA QA COMMITTEE MEETING**

Wednesday, August 11, 2010 at 1:00 PM (1300 hrs); Pacific Ship Repair & Fabrication, Inc.

PSDSRA Chief Executive Officer:	Derry Pence (CEO)
PSDSRA Board Liaison:	Dave Carver (NASSCO)
Chairman:	Manuel Robles (PACSHIP)
Scribe/ Database Mgr:	Christina Sullivan (FBS)
Training Coordinator:	Edward Yankovich (NGN/AMSEC)

### **DISTRIBUTION**

Cc: Christina Sullivan, PSDSRA QA Sub-Committee Database Manager



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## ONGOING TRAINING

### 1. PROJECT TEAM Q.A. AND CABLEWAY INSPECTION TRAINING

Start 0830	End approx 1330	Bldg. 20	Classroom 7
DATES	CLASS	[Ship Suggested Dates]	
TBD	QA Class		

Training course approximately twice a month, depending on the demand. The purpose is to familiarize ships force personnel and other interested parties with Repair Availabilities Quality Assurance functions. Upon completion of this course, graduates will have a better understanding what takes place during an overhaul. The Course is FREE and consist of:

- |                                    |                              |                                 |
|------------------------------------|------------------------------|---------------------------------|
| A. SWRMC ORGANIZATION              | INSTALLATION                 | IDENTIFICATION AND CONTROL      |
| B. SAFETY                          | G. PAINTING AND PRESERVATION | K. WORK ITEMS/NAVSEA STD. ITEMS |
| C. QA TECHNIQUES                   | H. TEST AND INSPECTION PLANS | L. TECHNICAL AUTHORITY          |
| D. TESTING OF SHIPS COMPONENTS     | I. WORK DETERMINATION FLOW   |                                 |
| E. WELDING/NON DESTRUCTIVE TESTING | J. MATERIAL                  |                                 |
| F. CABLEWAY                        |                              |                                 |

Reservations MUST be made with the SWRMC Course Training Coordinator by phone or E-mail. This will insure that seats are available in your desired class. 5 Days long, 0830 to 1330

### 2. NAVSEA BASIC PAINT INSPECTOR TRAINING

IAW NAVSEA Standard Item 009-32, 5 day course, Examination on last day.

-Contact: Jerry Hall, 619-571-9890, [jerry.hall@baesystems.com](mailto:jerry.hall@baesystems.com)

### 3. NAVSEA CABLEWAY TRAINING CLASS

IAW NAVSEA INSTRUCTION 9304.1D, 2 days long, 0830 to 1330,

-Contact: Chuck McLaughlin, 556-5949, [charles.mclaughlin@navy.mil](mailto:charles.mclaughlin@navy.mil)

### 4. PCMS TILE INSTALLATION AND INSPECTOR TRAINING

-Contact Mike Estrada, PCMS instructor, 805-228-8032, cell: 805-368-7651.

### 5. WELDER WORKMANSHIP TRAINING

IAW NAVSEA STM 248

For individual contractors who must outsource this training requirement, the following schedules are available for planning purposes.

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Sponsor: Inspec Testing, National City, 619-477-3670

POC: Unknown, Schedule is forthcoming

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Sponsor: Decisive Testing, San Diego, 619-285-9006

POC: Mike May; Schedule is forthcoming.