

CLIO AREA FIRE DEPARTMENT

PROMOTIONS

The Chief by virtue of the Fire Authority Agreement, serves at the pleasure of the Fire Authority Board. The Assistant Chief and the Battalion Chiefs are selected by and serve at the pleasure of the Chief.

All other positions serve until retired, resigned, or until removed for just cause (demoted).

PROBATIONARY PERIOD

Persons promoted shall serve a 90-day probationary period prior to being granted permanent status in that position.

REGRESSION

If during the 90-day probationary period, the person elects to return to their former position, they may do so by providing written notice to the Chief of Department.

REMOVAL FROM POSITION

A person removed for just cause will be allowed to return to their former position only if there is an opening at the time of removal. A position will not be created for them. If no such position is available, they will be moved to the position of Fire Fighter.

APPEAL OF REMOVAL

A person who is removed from a position for just cause (demoted) shall have the right to appeal the removal to the Fire Authority Board. This appeal must be made in writing within 30 days of removal.

PROCEDURE

1. Notice of vacancy for a position of Captain, Lieutenant, or Sergeant, shall be posted at all stations for a period of thirty (30) days.
2. A resume shall be submitted, by interested applicants, to the Chief prior to the expiration of the thirty (30) day vacancy notice.
3. A written test and oral interview will be scheduled as soon as practical but not more than forty-five (45) days after removal of the vacancy notice.
4. All applicants for positions must meet qualifications as outlined in the job description.
5. A promotion committee will interview and evaluate all members desiring the position. The Committee will then select the best candidate for the position.